



**Town of North Hempstead
Department of Building Safety, Inspection & Enforcement**

210 Plandome Road, Manhasset, NY 11030 · tel. 516-869-6311 · fax 516-869-7662

HOT TUB INSTRUCTIONS

1. Completed Residential Building Permit Application.
2. Provide site plan or survey showing location of the following;
 - The hot tub with dimensions.
 - Indicate the rear and side yard setbacks for the hot tub.
3. Provide calculations that the hot tub and any accessory structures do not exceed 40% coverage of the rear yard. "Accessory structures" include but are not limited to; decks, sheds, detached garages, etc. This is not required when the total coverage is not close to 40%.
4. The hot tub must be located in the rear yard. The following are the side and rear setback requirements for the hot tub;
 - R-AAA 20'
 - R-AA 15'
 - R-A 10'
 - R-B 7'
 - R-C 5'
5. Provide manufacturers catalog cut sheet for the hot tub.
6. Provide manufacturer's catalog cut sheet for a locking cover. The locking cover must be an ASTM F1346 compliant cover in accordance with 70-102C(2)(b)[2] of the Town of North Hempstead ordinance and Appendix G 105.6/107.1 of the NYS Residential Code.
7. If the hot tub shall sit on a structure such as a deck;
 - Existing structure – Provide a certification letter from a New York State licensed design professional (architect or engineer) that the structure is capable of supporting the additional weight of the hot tub when filled with water.
 - New structure – Submit a separate Residential Building Permit Application including construction drawings from a New York State licensed design professional (architect or engineer) for the new structure.
8. Final Electrical Inspection Certificate shall be required prior to Certificate of Completion.